

REGULAR RECORD OF PROCEEDINGS

Minutes of

Meeting

BEAR GRAPHICS 800-325-8094 FORM NO. 10148

December 29,

25

Held

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The Granger Township Board of Trustees met in Regular Session on Monday, December 29, 2025, 7:00 PM at the Granger Township Administration Building, 3717 Ridge Road. In attendance were Trustees: Richard L. Pace, Chair, John H. Ginley, Jr., Vice Chair, and Teri A. Berry and Fiscal Officer Donald L. Baker.

PLEDGE OF ALLEGIANCE: The meeting was opened at 7:00 PM with the Pledge of Allegiance by Trustee Richard Pace.

SWEARING-IN OF TRUSTEES TERI A. BERRY AND RICHARD L. PACE: Mrs. Berry and Mr. Pace were certified the winners of the November 4, 2025 General Election and will begin new terms January 1, 2026. Accordingly, Mr. Baker administered the Oath of Office to Mrs. Berry and Mr. Pace.

SHERIFF'S REPRESENTATIVE: Deputy Bryan Barton reported twenty-six reported incidents in the Township during October MTD. Speed monitoring devices were placed at Beach and Granger Roads for thirty days.

Flock cameras will be discussed at the next meeting since information was only received late today.

SERVICE DEPARTMENT DIRECTOR Mr. Novak noted the Engineer's Estimate for the 2026 Road plan was briefly discussed at the last meeting. The Summarized Engineer's Estimate is included as Exhibit A for this meeting. If possible, the request for bid specification packages should be approved tonight. Also included is the estimate for the Granger Park Drive and Parking Lot (\$8,377.00) which would be paid for out of the General Fund. Excluding this item, the estimate is \$431,909.00.

After discussion, it was decided to exclude McCarren Drive from the bid request for 2026. This brings the estimate for the remaining roads to \$352,529.00.

A **MOTION** to request the Medina County Engineer to prepare bid specifications packages for the 2026 Granger Township Road Work consisting of those roads detailed within Exhibit B for this meeting, excluding McCarren Drive, with an estimated cost of \$352,529.00 and the Granger Park Drive and Parking Lot with an estimated cost of \$8,377.00. Bids will be distributed and opened by the Medina County Engineer's Office.

The motion was set forth and moved to be adopted by Mrs. Berry, duly seconded by Mr. Ginley.

Voting "aye" thereon: Mrs. Berry, Mr. Ginley and Mr. Pace.

OPWC PROJECT: Documents were distributed for review and will be discussed at the next meeting.

THEN AND NOW PURCHASE ORDER NO. 125-2025: Mr. Baker requested approval of Then and Now Purchase Order 125-2025 to Cargill INC. in the amount of \$10,000.00 for Road Salt, and not previously approved.

RESOLUTION NO. 12-29-2025-1: APPROVING THEN AND NOW PURCHASE ORDER 125-2025 to Cargill INC. in the amount of \$10,000.00 for Road Salt and, not previously approved, was set forth and moved by Mrs. Berry, duly seconded by Mr. Ginley.

Roll call resulted thusly: Mrs. Berry, aye; Mr. Ginley, aye; and Mr. Pace, aye.

THEN AND NOW PURCHASE ORDER NO. 135-2025: Mr. Baker requested approval of Then and Now Purchase Order 135-2025 to Advantage Corporation in the amount of \$25,000.00 for December snow removal and salting, and not previously approved.

RESOLUTION NO. 12-29-2025-2: APPROVING THEN AND NOW PURCHASE ORDER 135-2025 to Advantage Corporation in the amount of \$25,000.00 for December snow removal and salting, and not previously approved, was set forth and moved by Mr. Pace, duly seconded by Mr. Ginley.

Roll call resulted thusly: Mrs. Berry, aye; Mr. Pace, aye; and Mr. Ginley, aye.

ASSISTANT FIRE CHIEF Shane Berger was present but had no formal report.

UPDATED SWORN STATEMENT IN PROOF OF LOSS: The Board needs to execute an updated Sworn Statement in Proof of Loss in order for the insurance company to process additional claims related to the Fire Mishap of August 2, 2024. A motion to do so is appropriate.

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A **MOTION** authorizing the execution of an updated Sworn Statement in Proof of Loss related to additional insurance claims related to the Fire Mishap of August 2, 2024, was set forth and moved to be adopted by Mr. Ginley duly, seconded by Mrs. Berry.

Voting "aye" thereon: Mr. Pace, Mrs. Berry and Mr. Ginley.

Trustees then executed the document.

APPROVAL OF THEN AND NOW PURCHASE ORDER 121-2025: Mr. Baker requested approval of Then and Now Purchase 121-2025 in the amount of \$1,298.17 to Parker Truck and Trailer for Med-1 emergency repairs.

A **MOTION** approving Then and 121-2025 in the amount of \$1,298.17 to Parker Truck and Trailer for Med-1 emergency repairs and not previously approved, was set forth and moved to be adopted by Mrs. Berry, duly seconded by Mr. Ginley.

Voting "aye" thereon: Mr. Pace, Mr. Ginley and Mrs. Berry.

SEXTON Roberta Gifford was present, but had no formal report.

ZONING INSPECTOR Michael Moehring reported the Department issued four permits in November. Fifty-four calls were received and six office visits occurred during the month. He advised the County Building Department has sent a nuisance letter to the property owner of 1900 Ledge Road.

A revised proposed Noise Regulation was distributed to the Board and will be discussed next month.

ZONING COMMISSION is scheduled to meet January 13th at 6:30 PM to continue reviewing the Zoning Resolution.

BOARD OF ZONING APPEALS is scheduled to meet January 20th at 6:30 PM to consider applications for 4590 Walena Drive and 4089 Reid Hill Road.

RESIGNATION OF ZONING COMMISSIONER Richard Mikut: An e-mail of resignation has been received from Zoning Commissioner Richard Mikut effective December 31, 2025.

A **MOTION** to accept the resignation with deep regret of Zoning Commissioner Richard Mikut effective December 31, 2025, was set forth and moved to be adopted by Mr. Ginley, duly seconded by Mrs. Berry.

Voting "aye" thereon: Mrs. Berry, Mr. Ginley and Mr. Pace.

ZONING COMMISSION AND BOARD OF ZONING APPEALS APPOINTMENTS:

A **MOTION** to reappoint Clifford Bender to the Zoning Commission and Tom Boruvka to the Board of Zoning Appeals each with terms ending December 31, 2030, respectively, to reappoint Nancy Bloom as Alternate to the Board of Zoning Appeals with a term ending December 31, 2026, to appoint Chuck Ricco to the Zoning Commission with the term ending December 31, 2029 and to appoint Alan Eastman as Alternate to the Zoning Commission with a term ending December 31, 2026 was set forth and moved to be adopted by Mrs. Berry, duly seconded by Mr. Ginley.

Voting "aye" thereon: Mrs. Berry, Mr. Ginley, and Mr. Pace.

RESOLUTION NO. 12-30-2025-3: APPROVING THE 2026 POLICING CONTRACT WITH THE MEDINA COUNTY SHERIFF

THEREFORE, BE IT RESOLVED that the Granger Township Trustees herewith approve the Agreement with the Medina Co. Sheriff for Supplemental Police Protection in 2026 for 70 hours per month, \$32.50 per hour, not to exceed 840 hours annually and otherwise as detailed in the Agreement, was set forth and moved to be adopted by Mr. Ginley was duly seconded by Mrs. Berry.

Roll call resulted thusly: Mr. Pace, aye; Mrs. Berry, aye; and Mr. Ginley, aye.

Trustees then executed the contract.

The Township, as in the past, will also reimburse for the vehicle fuel used.

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MOTION TO SET MEETING DATES AND TIMES FOR 2026: A MOTION to set the Trustee's regularly scheduled meetings for 2026 generally on the second Monday of each month at 4:00 pm and the fourth/last Monday of each month at 7:00 PM unless otherwise announced, was set forth and moved to be adopted by Mrs. Berry, duly seconded by Mr. Ginley.

Voting "aye" thereon: Mr. Ginley, Mr. Pace, and Mrs. Berry.

The first meeting for regular business in January will be held on Thursday, January 8, 2026 at 4:00 PM.

MOTION TO SET RATE OF PAY FOR TRUSTEES IN 2026: A MOTION to adopt the salary method of pay for Trustees in 2026 was set forth and moved to be adopted by Mrs. Berry duly seconded by Mr. Ginley.

Voting "aye" thereon: Mr. Pace, Mr. Ginley, and Mrs. Berry.

PAYROLL RESOLUTION NO. 12-29-2025-4 was set forth and moved to be adopted by Mrs. Berry, duly seconded by Mr. Ginley.

THEREFORE, BE IT RESOLVED that the Trustees of Granger Township in Medina County are entitled to the maximum compensation permitted per the Ohio Revised Code in 2026.

The roll call resulted as follows: Mr. Ginley, aye; Mrs. Berry, aye, and Mr. Pace, aye.

INSURANCE RESOLUTION NO. 12-30-2025-5 was set forth and moved to be adopted by Mr. Ginley, duly seconded by Mrs. Berry.

THEREFORE, BE IT RESOLVED to provide health, dental, vision and life insurance coverage in 2026 to full time employees and Elected Officials in accordance with the Ohio Revised Code.

The roll call resulted as follows: Mr. Ginley, aye; Mr. Pace, aye, and Mrs. Berry, aye.

2026 SALARY INCREASES: The Board advised in the current economic environment it was believed a five percent salary/wage increase, effective January 1, 2026, was appropriate for most employees. Additionally, The Fire Department Captain's and Lieutenant's salary stipends will be increased to \$300.00 and \$190.00, respectively, per month effective January 1, 2026. The salary component of the Fire Chief/Assistant Fire Chief positions and Zoning Commission/ Board of Zoning Appeals Members will not receive increases.

A MOTION to award employees a five percent salary/wage increase, increase the Fire Department Captain's and Lieutenant's salary stipends to \$300.00 and \$190.00, respectively, per month (the salary component of the Fire Chief/Assistant Fire Chief positions and Zoning Commission/ Board of Zoning Appeals Members will not receive increases) effective January 1, 2026, was set forth and moved to be adopted by Mrs. Berry, duly seconded by Mr. Ginley.

Voting "aye" thereon: Mr. Pace, Mr. Ginley, and Mrs. Berry.

It was noted the Trustees and Fiscal Officer salaries are governed by state statute.

ON-LINE PAYMENTS WITHOUT PRIOR APPROVAL: Mr. Baker reported three payments, detailed below, were processed in accordance with the motion adopted January 9, 2025 by the Board allowing the Fiscal Officer to pay bills on-line without prior approval through December 31, 2025. These payments occurred during February.

CHECKS	VENDOR	ITEM	AMOUNT
793 (Electronic)	Burnham & Flower	HRA Payment	\$ 66.00
794 (Electronic)	Burnham & Flower	HRA Payment	\$ 224.70

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MOTION TO APPROVE SUPPLEMENTAL APPROPRIATIONS: A MOTION to approve the following Supplemental Appropriations was set forth and moved to be adopted by Mr. Ginley, duly seconded by Mrs. Berry.

\$ 10,000.00	to	2031-330-360-0006	from	2031-330-360-0000
\$ 10,000.00	to	2031-330-360-0050	from	2031-330-360-0000
\$ 15,000.00	to	2192-330-360-0050	from	2192-330-360-0000
\$ 10,000.00	to	2021-330-360-0050	from	2021-330-360-0000
\$ 15,000.00	to	2192-330-360-0050	from	2192-330-360-0000

Voting "aye" thereon: Mr. Ginley, Mrs. Berry, and Mr. Pace.

MOTION TO PAY BILLS AS PRESENTED: Being then advised there was sufficient monies to pay bills, purchase orders and blanket certificates duly authorized and signed, requisitions and warrants having been examined were set forth and moved to be adopted for payment as presented by a MOTION from Mr. Ginley duly seconded by Mr. Mrs. Berry.

Voting "aye" thereon: Mr. Ginley, Mrs. Berry, and Mr. Pace.

A listing of payments (\$57,315.81) is detailed within Exhibit A for this meeting.

DEPOSIT ACCOUNT TRANSFER: Mr. Baker advised \$50,000.00 was moved from the MMDA to the Primary Checking today. Additionally, \$10,000.00 was moved from the Primary Checking to the Insurance Checking today.

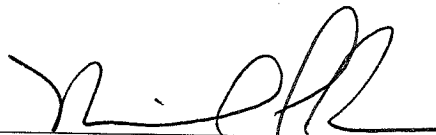
EMA ADVISORY GROUP MEETING: Correspondence has been received from the County Commissioners regarding the EMA Advisory Group Meeting scheduled for January 28, 2026. Mr. Ginley will represent the Township.

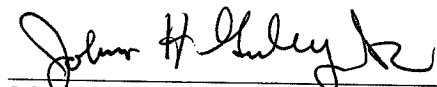
NEW YEAR'S SCHEDULE: The Zoning Office will be closed January 1st and will reopen January 2, 2026 at 9:00 AM for normal business hours.

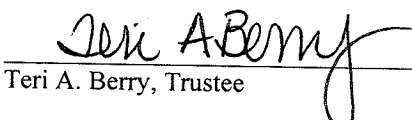
TRUSTEE'S UPCOMING MEETINGS: Thursday, January 8th at 4:00 PM and Thursday, January 22nd at 7:00 PM. Mr. Baker advised he may request a Special Meeting before the January 8th meeting to discuss 2026 Permanent Appropriations.

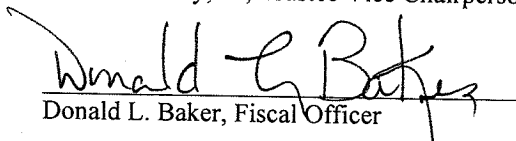
With no further business to discuss a MOTION was set forth and moved for adjournment.

We, the Granger Township Board of Trustees do hereby certify the foregoing Minutes to be a true and correct copy of the proceedings before this Board at its Regular Meeting on Monday, December 29, 2025.


Richard L. Pace, Trustee Chairperson


John H. Ginley, Jr., Trustee Vice Chairperson


Teri A. Berry, Trustee


Donald L. Baker, Fiscal Officer

**EXHIBIT A
MEETING OF
December 29, 2025**

GRANGER TOWNSHIP, MEDINA COUNTY

1/5/2026 2:06:06 PM

UAN v2026.1

Payment Listing

12/29/2025 to 12/31/2025

(DLB)
(Payments)

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount	Status
795-2025	12/29/2025	12/27/2025	CH	ANTHEM BCBS OH GROUP	\$14,183.46	C
				Purpose: Insurance Premium		
796-2025	12/30/2025	12/27/2025	CH	CARD SERVICE CENTER	\$857.38	C
				Purpose: Admn./Serv./FD Supplies		
797-2025	12/30/2025	12/27/2025	CH	OHIO EDISON	\$128.25	C
				Purpose: Electricity - Admn.		
798-2025	12/30/2025	12/27/2025	CH	OHIO EDISON	\$129.49	C
				Purpose: Electricity - Serv.		
799-2025	12/30/2025	12/27/2025	CH	OHIO EDISON	\$35.10	C
				Purpose: Electricity - Street Lights		
799-2025	12/30/2025	12/29/2025	POS ADJ	OHIO EDISON	\$0.50	C
				Purpose: Correct Amount		
800-2025	12/30/2025	12/27/2025	CH	OHIO EDISON	\$217.11	C
				Purpose: Electricity - H.S.		
801-2025	12/30/2025	12/27/2025	CH	OHIO EDISON	\$586.42	C
				Purpose: Electricity - FD		
802-2025	12/30/2025	12/27/2025	CH	VERIZON WIRELESS	\$367.04	O
				Purpose: Cells		
803-2025	12/30/2025	12/27/2025	CH	WEX BANK - SHEETZ	\$409.84	O
				Purpose: Fuel		
804-2025	12/29/2025	12/29/2025	CH	BURNHAM & FLOWER OF OHIO INC	\$4,328.23	C
				Purpose: HRA Payment		
33492	12/30/2025	12/27/2025	AW	ALADTEC, INC.	\$3,430.00	O
				Purpose: Scheduling Software Annual Fee - FD		
33493	12/30/2025	12/27/2025	AW	ANTHEM LIFE INSURANCE COMPANY	\$119.85	O
				Purpose: Insurance Premium		
33494	12/30/2025	12/27/2025	AW	ASAP DOOR COMPANY INC	\$189.00	O
				Purpose: Bay Door Repair - FD		
33495	12/30/2025	12/27/2025	AW	BOUND TREE MEDICAL, LLC	\$587.64	O
				Purpose: EMS Supplies - FD		
33496	12/30/2025	12/27/2025	AW	BREATHING AIR SYSTEMS DIVISION	\$778.30	O
				Purpose: Air Compressor Service - FD		
33497	12/30/2025	12/27/2025	AW	CARGILL INC	\$17,853.25	O
				Purpose: Road Salt		
33498	12/30/2025	12/27/2025	AW	DAVID F. HERRMANN	\$400.00	O
				Purpose: Beach Road Berming		
33499	12/30/2025	12/27/2025	AW	DELTA DENTAL	\$312.58	O
				Purpose: Insurance Premium		
33500	12/30/2025	12/27/2025	AW	DUCT GUARDIANS	\$1,649.00	O
				Purpose: Duct Cleaning - FD		
33501	12/30/2025	12/27/2025	AW	FIRE FORCE INC	\$124.40	O
				Purpose: Fire Pants Repair - FD		
33502	12/30/2025	12/27/2025	AW	FIRE-DEX, INC.	\$900.90	O
				Purpose: Fire Gloves - FD		
33503	12/30/2025	12/27/2025	AW	HUNTINGTON NATIONAL BANK	\$45.00	O
				Purpose: Safety Dep. Box Rental		
33504	12/30/2025	12/27/2025	AW	LIFE FORCE MANAGEMENT, INC.	\$1,488.42	O
				Purpose: Beach Road Berming		
33505	12/30/2025	12/27/2025	AW	MOTOROLA SOLUTIONS INC.	\$1,968.00	O
				Purpose: Radio Updating Programing - FD		
33506	12/30/2025	12/27/2025	AW	PARKER TRUCK & TRAILER	\$1,298.17	O
				Purpose: Med-1 Emergency Rep. - FD		
33507	12/30/2025	12/27/2025	AW	STAPLES ADVANTAGE	\$338.40	O
				Purpose: Toner/Shower Soap et al		
33508	12/30/2025	12/27/2025	AW	STRYKER	\$3,798.40	O
				Purpose: Heart Mon. Prev. Maint. - FD		
33509	12/30/2025	12/27/2025	AW	VISION SERVICE PLAN - (OH)	\$82.93	O
				Purpose: Insurance Premium		
33510	12/30/2025	12/29/2025	AW	PLAN-IT CONSULTING, LLC	\$708.75	O
				Purpose: Gen. Zoning Consultation		

Total Payments: \$57,315.81

Total Conversion Vouchers: \$0.00