RECORD OF PROCEEDINGS

REGULAR Minutes of

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The Granger Township Board of Trustees met in Regular Session on Thursday, June 26, 2025, at 7:00 PM at the Granger Township Administration Building, 3717 Ridge Road. In attendance were Trustees: Richard L. Pace, Chair, John H. Ginley, Jr., vice chair, and Teri A. Berry and Fiscal Officer Donald L. Baker.

<u>PLEDGE OF ALLEGIANCE:</u> The meeting was opened at 7:00 PM with the Pledge of Allegiance by Trustee Richard Pace.

SERVICE DIRECTOR Mark Novak advised the 2025 Road Work started earlier this week. The side arm mower required repairs and is now back in service. Finally, general maintenance is ongoing.

STORM/HEAT DAMAGES: The storms that occurred last week caused extensive damages requiring several trees be cut and cleaned at the Historical Society and on Allard and Reid Hill Roads. (Bob Hummel arranged for the tree removal at the Historical Society.) The recent heat wave caused culverts on Allard and Stony Hill Roads to fail requiring emergency repairs. Mr. Novak noted he had been alerted by Resident Catherine Schofield about one of the culvert failures. She was present at the meeting and it was noted she had provided correspondence to the Trustees for their consideration.

<u>POTHOLE AT BEACH ROAD AND SR 18:</u> Mr. Novak advised in response to a question about the pothole at Beach Road from the turning lane from SR18, that he had left messages with ODOT. No replies have been received. Mr. Pace will follow up on this.

APPROVAL OF THEN AND NOW PURCHASE ORDER 84-2025: Mr. Baker requested approval of Then and Now Purchase 84-2025 in the amount of \$1,010.32 to Granger Tractor for the Side Arm Mower repairs and the purchase of a strobe light.

A MOTION approving Then and Now 84-2025 in the amount of \$1,010.32 to Granger Tractor for Historical Side Arm Mower repairs and the purchase of a strobe light and not previously approved, was set forth and moved to be adopted by Mr. Ginley duly seconded by Mrs. Berry.

Voting "aye" thereon: Mr. Pace Mr. Ginley, and Mrs. Berry.

WILBUR ROAD CULVERT NO. 9 REPLACEMENT PROJECT: Correspondence from County Engineer Andy Conrad regarding the proposed Wilbur Road Culvert No. 9 Replacement Project. The Board discussed the letter and concluded at this time it is unwilling to take legal action against the property owner at 1250 Wilbur Road to advance this project. Trustees want to allow the owner time to determine what this project could mean for their property. Mr. Pace will contact Engineer Conrad about this.

A MOTION to appoint Logan Davis a Fire Department lieutenant, effective July 1st, was set forth and moved to be adopted by Mrs. Berry, duly seconded by Mr. Ginley.

Voting "aye" thereon: Mrs. Berry, Mr. Ginley, and Mr. Pace.

FIRE ALARM SYSTEM: Chief Kamp met with Securitec last week. The plans for the new fire alarm system were reviewed. There are five doors that will need magnetic door hold openers installed. These include the kitchen door (1), day room doors (2), training room doors (2). These doors are left open all the time and are fire doors. Per the state fire code, they need magnetic releases that will release the door and close them automatically if the fire alarm system is activated. The additional cost will be \$2,070.00. They plan to start the install the week of July 7th for the fire alarm system and security system.

A MOTION approving the purchase and installation of magnetic door hold openers at a cost of \$2,070.00 by Securitec, was set forth and moved to be adopted by Mrs. Berry, duly seconded by Mr. Ginley.

Voting "aye" thereon: Mr. Ginley, Mrs. Berry, and Mr. Pace.

MEDINA COUNTY FAIR EMS COVERAGE UPDATE: Chief Kamp requested approval to provide no more than three days of coverage for the 2025 Medina County Fair. Coverage will only be provided if Township shifts are covered. The Township will be reimbursed for time and use of equipment.

A **MOTION** approving no more than three days of coverage by Granger Township Fire at the 2025Medina County Fair, provided Township shifts are covered, was set forth and moved to be adopted by Mrs. Berry, duly seconded by Mr. Ginley.

Voting "aye" thereon: Mr. Pace, Mrs. Berry, and Mr. Ginley.

RECORD OF PROCEEDINGS

Minutes of

Meeting

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Meeting

RECORD OF PROCEEDINGS

REGULAR

BEAR GRAPHICS BOA 325-9084 FORM NO. 10148	0.7	~ ~~~
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<u>GRANGER TOWNSHIP FIRE STATION – FIRE DAMAGE RESTORATION UPDATE:</u> Cabinets have been installed and Counters ordered. Chief Kamp is requesting a quote for additional lighting.

Mr. Pace reminded Chief Kamp that a final inspection by the architect will need to be scheduled at the end of the renovation.

<u>APPROVAL OF THEN AND NOW PURCHASE ORDER 83-2025</u>: Mr. Baker requested approval of Then and Now Purchase 83-2025 in the amount of \$1,039.09 to Parker Truck and Trailer for Pump-1 emergency repairs.

A **MOTION** approving Then and 83-2025 in the amount of \$1,039.09 to Parker Truck and Trailer for Pump-1 emergency repairs and not previously approved, was set forth and moved to be adopted by Mr. Ginley, duly seconded by Mrs. Berry.

Voting "aye" thereon: Mr. Pace, Mr. Ginley and Mrs. Berry.

<u>APPROVAL OF THEN AND NOW PURCHASE ORDER 85-2025</u>: Mr. Baker requested approval of Then and Now Purchase 85-2025 in the amount of \$1,300.86 to Parker Truck and Trailer for Car-2 emergency repairs.

A MOTION approving Then and 85-2025 in the amount of \$1,300.86 to Parker Truck and Trailer for Car-2 emergency repairs and not previously approved, was set forth and moved to be adopted by Mr. Ginley, duly seconded by Mrs. Berry.

Voting "aye" thereon: Mr. Pace, Mr. Ginley and Mrs. Berry.

<u>SEXTON</u> Roberta Gifford was present but had no formal report. The monuments for Revolutionary War Veterans Samuel McCloud and Seth Goodwin have been set at Reid Hill Cemetery. A ceremony by The Sons of the American Revolution is still in the planning stages.

ZONING INSPECTOR Michael Moehring was present but had no formal report.

1900 LEDGE ROAD: Mr. Moehring distributed information on the process of declaring a property a nuisance. It was the consensus of the Board the process should commence. Mr. Moehring will call the property owner to alert him that the process is moving forward.

ZONING COMMISSION is scheduled to meet July 8th at 7:00 PM to continue review of the Zoning Resolution.

BOARD OF ZONING APPEALS will not meet in June or July.

INSURANCE RENEWAL: A renewal quote from OTARMA of\$35,416.00 for our current coverage of \$6,000,000.00 has been received for the one-year period beginning July 1st. It was noted that we have received 2025 MORE Safety (\$1,000.00) and Fire (\$1,000.00) Grants.

A **MOTION** to renew the Township's coverage of \$6,000,000 and purchase from OTARMA at a cost of \$35,416.00 was set forth and moved to be adopted by Mrs. Berry, duly seconded by Mr. Ginley.

Voting "aye" thereon: Mr. Pace, Mrs. Berry and Mr. Ginley.

<u>TAX LEVY RENEWAL:</u> Mr. Baker advised that all necessary documents have been filed with the Medina County Board of Elections to place the one mill Fire Levy renewal for the November 4, 2025 ballot.

RESIGNATION OF KIMBERLY FILIP: A letter of resignation from Kimberly Filip, who cleans the Administration Building, has been received effective June 30, 2025.

A MOTION to accept the resignation of Kimberly Filip effective June 30, 2025 with regret, was set forth and moved to be adopted by Mrs. Berry, duly seconded by Mr. Ginley.

Voting "aye" thereon: Mrs. Berry, Mr. Ginley and Mr. Pace.

<u>RESIGNATION OF MARSHA BLACKLOCK:</u> A letter of resignation from Administrative Assistant Marsha Blacklock has been received effective June 18, 2025.

Granger Township Trustee's Regular Meeting June 26, 2025

REGULAR RECORD OF PROCEEDINGS

Minutes of

Meeting

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A MOTION to accept the resignation of Marsha Blacklock effective June 18, 2025 with regret, was set forth and moved to be adopted by Mr. Ginley, duly seconded by Mrs. Berry.

Voting "aye" thereon: Mr. Ginley, Mr. Pace and Mrs. Berry.

ADMINSTRATIVE ASSISTANT: Mr. Baker announced that Roberta Gifford has accepted the position of permanent part-time Administrative Assistant.

A **MOTION** to appoint Roberta Gifford to the position of permanent part-time Administrative Assistant was set forth and moved to be adopted by Mr. Ginley, duly seconded by Mrs. Berry.

Voting "aye" thereon: Mr. Pace, Mr. Ginley and Mrs. Berry.

2026 BUDGET: Trustees and the Fiscal Officer discussed the proposed budget for 2026. Trustees were reminded this is a forecast and will be reviewed again when 2026 appropriations are being considered.

<u>RESOLUTION 06-26-2026-1</u> was then set forth and moved to be adopted by Mrs. Berry, duly seconded by Mr. Ginley.

THEREFORE, BE IT RESOLVED that this Board of Granger Township Trustees hereby enacts and submits its annual budget for the year commencing on January 1, 2026 for consideration by the County Budget Commission. The completed original will remain on file with the fiscal officer.

Roll call resulted thusly: Mr. Pace, aye; Mr. Ginley, aye and Mrs. Berry, aye.

ON-LINE PAYMENTS WITHOUT PRIOR APPROVAL: Mr. Baker reported one payment, detailed below, were processed in accordance with the motion adopted January 9, 2025 by the Board allowing the Fiscal Officer to pay bills on-line without prior approval through December 31, 2025.

CHECKS	VENDOR	ITEM	AMOUNT
383 (Electronic)	Ohio Edison	Electricity – Street Lights	\$ 36.45

MOTION TO PAY BILLS AS PRESENTED: Being then advised there was sufficient monies to pay bills, purchase orders and blanket certificates duly authorized and signed, requisitions and warrants having been examined were set forth and moved to be adopted for payment as presented by a MOTION from Mr. Ginley, duly seconded by Mrs. Berry.

Voting "aye" thereon: Mr. Pace, Mrs. Berry and Mr. Ginley.

A listing of payments (\$94,641.87) and compensation (\$67,674.80) is detailed within Exhibit A for this meeting.

<u>UPCOMING TRUSTEE'S MEETINGS:</u> Thursday, July10th at 4:00 PM and Monday, July 28th at 7:00 PM.

With no further business to discuss a MOTION was set forth and moved for adjournment.

We, the Granger Township Board of Trustees do hereby certify the foregoing Minutes to be a true and correct copy of the proceedings before this Board at its Regular Meeting on Thursday, June 26, 2025.

Richard L. Pace, Trustee Chairperson

John H. Ginley, Jr, Trustee Vice Chairperson

Teri A. Berry, Trustee

onald L. Baker, Fiscal Officer

Granger Township Trustee's Regular Meeting June 26, 2025

Payment Listing

June 2025

Payment Advice #	Post Date	Transaction Date	Туре	Vendor / Payee	Amount	Status
341-2025	06/27/2025	06/19/2025		RAYMOND H ALLEN	\$1,935.82	C
342-2025	06/27/2025	06/19/2025	EP	DONALD L. BAKER	\$2,076.42	C
343-2025	06/27/2025	06/19/2025	·EP	BENJAMIN BASTA	\$2,299.56	C
344-2025	06/27/2025	06/19/2025		LUKE BAZEMORE	\$878.77	C
345-2025	06/27/2025	06/19/2025		CLIFFORD BENDER	\$1,148.33	C
346-2025	06/27/2025	06/19/2025		SHANE W. BERGER	\$1,146.33 \$2,452.02	C
347-2025	06/27/2025	06/19/2025		TERI A. BERRY	\$1,421.17	
348-2025	06/27/2025	06/19/2025		DAWNE BOWMAN	\$622.25	C
349-2025	06/27/2025	06/19/2025		ROBERT BURES		С
350-2025	06/27/2025	06/19/2025		ROBERT CHISLOW	\$1,637.85	С
351-2025	06/27/2025	06/19/2025		MARK CIPRIANO	\$684.89	C
352-2025	06/27/2025	06/19/2025		JACOB CRANDALL	\$2,377.32	С
354-2025	06/27/2025	06/19/2025		LOGAN DAVIS	\$1,693.43	С
355-2025	06/27/2025	06/19/2025		KIMBERLY A FILIP	\$1,220.90	С
356-2025	06/27/2025	06/19/2025		SHANE FRIMEL	\$169.72	С
357-2025	06/27/2025	06/19/2025		ROBERTA D. GIFFORD	\$514.33	С
358-2025	06/27/2025	06/19/2025		JOHN H. GINLEY JR.	\$547.79	С
359-2025	06/27/2025	06/19/2025		SCOTT HANTZ	\$1,329.35	С
360-2025	06/27/2025	06/19/2025		MICHAEL HIGGINBOTHAM	\$2,590.17	С
361-2025	06/27/2025	06/19/2025			\$853.91	С
362-2025	06/27/2025	06/19/2025		WALTER L. ILLINGWORTH ANDREW JONES	\$832.06	С
363-2025	06/27/2025	06/19/2025		COLLIN KALINA	\$836.75	C
364-2025	06/27/2025	06/19/2025		STEVEN R KAMP	\$1,603.80	C
365-2025	06/27/2025	06/19/2025			\$3,177.56	С
367-2025	06/27/2025	06/19/2025		CHAD LEACH	\$556.97	С
368-2025	06/27/2025	06/19/2025		MICHAEL MOEHRING NICHOLAS MOORE	\$1,127.44	С
369-2025	06/27/2025	06/19/2025			\$1,586.22	С
370-2025	06/27/2025	06/19/2025		MARK A NOVAK	\$3,553.80	С
371-2025	06/27/2025	06/19/2025		KEITH A O'BRIEN	\$1,613.70	С
372-2025	06/27/2025	06/19/2025		RICHARD L. PACE	\$929.35	С
373-2025	06/27/2025	06/19/2025 E		JAMES PAULETT	\$314.44	С
374-2025	06/27/2025			JARELL RUSSELL	\$53.59	С
375-2025	06/27/2025	06/19/2025		MICHAEL W. RUSZALA	\$441.02	С
376-2025		06/19/2025 E		CALEB J. SCHUSTER	\$770.72	С
	06/27/2025	06/19/2025		TERRY SHEPHERD	\$807.75	С
377-2025	06/27/2025	06/19/2025 E		JOHNATHON G. TIBBS	\$2,819.59	С
378-2025	06/27/2025	06/19/2025 E		LEE WESTER	\$2,762.59	С
380-2025	06/27/2025	06/19/2025 E		US TREASURY	\$11,162.00	С
381-2025	06/27/2025	06/19/2025 E		TREASURER OF STATE	\$1,100.95	С
382-2025	06/27/2025	06/19/2025 E		PUBLIC EMPLOYEES RETIREMENT SYSTE	\$4,125.58	С
33259	06/27/2025	06/19/2025 F	'R	NEAL G. SYLVESTER	\$1,044.92	С
				Total Payments:	\$67,674.80	
				Total Conversion Vouchers:	\$0.00	
				Total Less Conversion Vouchers:	\$67,674.80	

Type: AM - Accounting Manual Warrant, AW - Accounting Warrant, IM - Investment Manual Warrant, IW - Investment Warrant, PM - Payroll Manual Warrant, PR - Payroll Warrant, RW - Reduction of Receipt Warrant, SW - Skipped Warrant, WH - Withholding Warrant, WM - Withholding Manual, WS - Special Warrant, CH - Electronic Payment Advice, IL - Investment Loss, EP - Payroll EFT Voucher, CV - Payroll Conversion Voucher, SV - Payroll Special Voucher, EW - Withholding Voucher, POS ADJ - Positive Adjustment, NEG ADJ - Negative Adjustment, POS REAL - Positive Reallocation, NEG REAL - Negative Reallocation

Status: O - Outstanding, C - Cleared, V - Voided, B - Batch

^{*} Asterisked amounts are not included in report totals. These transactions occurred outside the reported date range but are listed for reference.

EXHIBIT A MEETING OF June 26, 2025 (PAYMENTS)

GRANGER TOWNSHIP, MEDINA COUNTY

Payment Listing June 2025

7/9/2025 3:03:37 PM UAN v2025.2

Payment Transaction Advice # Post Date Date Type Vendor / Payee Amount Status 384-2025 06/27/2025 06/24/2025 CH ANTHEM BCBS OH GROUP \$12,954.66 C Purpose: Insurance Premium 385-2025 06/27/2025 06/24/2025 CH CHARTER COMMUNICATIONS \$174.97 С Purpose: Cable/Phone - Admn. 386-2025 06/27/2025 06/24/2025 CH CHARTER COMMUNICATIONS \$99.67 C Purpose: Cable - Serv. 387-2025 06/27/2025 06/24/2025 CH CHARTER COMMUNICATIONS \$261.36 C Purpose: Cable/Phone - FD 388-2025 06/27/2025 06/24/2025 CH COLUMBIA GAS OF OHIO, INC \$73.80 C Purpose: Natural Gas - Admn. 389-2025 06/27/2025 06/24/2025 CH COLUMBIA GAS OF OHIO, INC \$106.97 С Purpose: Natural Gas - Serv. 390-2025 06/27/2025 06/24/2025 CH COLUMBIA GAS OF OHIO, INC. \$102.98 C Purpose: Natural Gas - H.S. 391-2025 06/27/2025 06/24/2025 CH COLUMBIA GAS OF OHIO, INC. \$232.26 С Purpose: Natural Gas - FD 392-2025 06/27/2025 06/24/2025 CH **OHIO EDISON** \$129.04 C Purpose: Electricity - Admn. 393-2025 06/27/2025 06/24/2025 CH OHIO EDISON \$124.58 C Purpose: Electricity - Serv. 394-2025 06/27/2025 06/24/2025 CH OHIO EDISON \$105.87 C Purpose: Electricity - Lib. 395-2025 06/27/2025 06/24/2025 CH **OHIO EDISON** \$582.70 C Purpose: Electricity - FD 396-2025 06/27/2025 06/24/2025 CH **VERIZON WIRELESS** \$413.98 C Purpose: Cells/Data 06/27/2025 06/24/2025 CH 397-2025 WEX BANK - SHEETZ \$587.16 0 Purpose: Fuel 33260 06/27/2025 06/25/2025 AW ANTHEM LIFE INSURANCE COMPANY \$119.85 0 Purpose: Insurance Premium 33261 06/27/2025 06/25/2025 AW DANIEL JUCIKAS \$65.00 0 Post Rev. Zoing Res. Purpose: 33262 06/27/2025 06/25/2025 AW DAVID F. HERRMANN \$1,800.00 0 Purpose: Ditching/Grave 33263 06/27/2025 06/25/2025 AW **DELTA DENTAL** \$312.58 0 Purpose: Insurance Premium 33264 06/27/2025 06/25/2025 AW FIRE FORCE INC \$429.00 0 Purpose: Helmet Fr./Cipriano Alt. - FD 33265 06/27/2025 06/25/2025 AW **GATEWAY TIRE & SERVICE CENTER** \$2,690.50 0 Purpose: Engine-1 Tires - FD 06/27/2025 06/25/2025 AW 33266 GRAINGER, INC. \$1,078.34 0 Purpose: Rad. Bat./Air Lines - FD 33267 06/27/2025 06/25/2025 AW **GRANGER TRACTOR AND PARTS** \$2,645.97 O Purpose: Side Arm Rep/Strobe Light/Flags 06/27/2025 06/25/2025 AW 33268 LIFE FORCE MANAGEMENT, INC. \$379.67 0 Purpose: May EMS Billing - FD 06/27/2025 06/25/2025 AW 33269 MEDINA COUNTY SHERIFF \$561.07 0 May Additional Policing Purpose: 33270 06/27/2025 06/25/2025 AW MEDINA COUNTY SHERIFF \$27.27 0 Purpose: Fuel 33271 06/27/2025 06/25/2025 AW MES LACQUISITION INC. \$480.00 O Purpose: Oscillating Tool/Battery - FD 33272 06/27/2025 06/25/2025 AW NAGY HOLDINGS, LLC \$902.99 O Purpose: Car-1/Brush-1 Maint. - FD 33273 06/27/2025 06/25/2025 AW PARKER TRUCK & TRAILER \$2,339.95 0 Purpose: Eng.-1/Car-2 Emerg. Rep. - FD 06/27/2025 06/25/2025 AW 33274 PLAN-IT CONSULTING, LLC \$1,350.00 O General Zoning Consulting Purpose: 33275 06/27/2025 06/25/2025 AW R.A. KALFAS CONSTRUCTION \$26,964.34 O Fire Mishap Draw 3 Purpose: 33276 06/27/2025 06/25/2025 AW SHUTTLER'S APPAREL INC. \$27.50 0 Tibbs Blouse Changes/Tie - FD

EXHIBIT A MEETING OF June 26, 2025 (PAYMENTS)

GRANGER TOWNSHIP, MEDINA COUNTY

Payment Listing

June 2025

7/9/2025 3:03:37 PM UAN v2025.2

Payment Advice #	Post Date	Transaction Date	Туре	Vendor / Payee	Amount	Status
33277	06/27/2025	06/25/2025	AW	STAPLES ADVANTAGE	\$1,018.91	0
Pu	urpose: Su	pplies/FD Printe	er			
33278	06/27/2025	06/25/2025	AW	VISION SERVICE PLAN - (OH)	\$82.93	0
Pt	urpose: Ins	urance Premiu	m			
33279	06/27/2025	06/26/2025	AW	OTARMA	\$35,416.00	0
Pu	urpose: Ins	urance Premiu	m			
				Total Payments:	\$94,641.87	
				Total Conversion Vouchers:	\$0.00	
				Total Less Conversion Vouchers:	\$94,641.87	
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Type: AM - Accounting Manual Warrant, AW - Accounting Warrant, IM - Investment Manual Warrant, IW - Investment Warrant, PM - Payroll Manual Warrant, PR - Payroll Warrant, RW - Reduction of Receipt Warrant, SW - Skipped Warrant, WH - Withholding Warrant, WH - Withholding Warrant, WH - Withholding Manual, WS - Special Warrant, CH - Electronic Payment Advice, IL - Investment Loss, EP - Payroll EFT Voucher, CV - Payroll Conversion Voucher, SV - Payroll Special Voucher, EW - Withholding Voucher, POS ADJ - Positive Adjustment, NEG ADJ - Negative Adjustment, POS REAL - Positive Reallocation, NEG REAL - Negative Reallocation

Status: O - Outstanding, C - Cleared, V - Voided, B - Batch

^{*} Asterisked amounts are not included in report totals. These transactions occurred outside the reported date range but are listed for reference.