

REGULAR **RECORD OF PROCEEDINGS**
 Minutes of Meeting

BEAR GRAPHICS 800-325-8094 FORM NO. 10148

August 26,

19

Held

20

The Granger Township Board of Trustees met in Regular Session on Monday, August 26, 2019, 4:00 PM, at the Granger Township Administration Building, 3717 Ridge Rd., Medina. Present were Trustees: John H. Ginley, Jr., Chair, Teri A. Berry and Richard L. Pace and Fiscal Officer Donald L. Baker.

PLEDGE OF ALLEGIANCE: The meeting was opened at 4:00 PM with the Pledge of Allegiance by Trustee John H. Ginley, Jr.

GRANGER RESIDENTS DANIEL AND ERIN CHARNIGO OF 1800 N. MEDINA LINE ROAD:

Mr. and Mrs. Charnigo addressed the board about their recent variance application requesting a variance of Section 301.D.2 to create a driveway entrance within the fifteen foot side-yard (Application No. 109998). A letter was received a few ago indicating the variance was denied. Today they received a certified letter containing the ruling from the BZA. This correspondence discussed a letter from a neighbor that was made a part of the BZA July 30th minutes. The Charnigo's were unaware of this letter, did not receive a copy of this letter and it was not formally read into the minutes. The whole purpose of the application was to promote safety and this situation has become very stressful for them. The Charnigo's have hired an attorney, but do not want to sue the Township. They want to know if the BZA Board should be investigated and can the Trustees help them?

Mrs. Berry advised the first letter was issued in error because the BZA minutes had not been signed. The Charnigo's have thirty days to appeal to the BZA if they have new evidence. It is up to the BZA if they want to re-hear the application. The neighbor's letter should have been read into the minutes. We will need to review the minutes and recording to determine what actually occurred. She also noted that while the Trustees appoint BZA, they have no control over their actions. Sometimes they agree with them and sometimes they don't.

Mr. Pace advised they can appeal to the BZA with new information and also through the Common Pleas Court.

Mrs. Berry said we will need to talk with the Zoning Secretary and also listen to the tapes. The thirty day appeal time schedule starts from August 26th.

GRANGER RESIDENT NOREEN HANNAN OF 5010 BAMBECK ROAD: Mrs. Hannan addressed the Board PDD Plan for Akron Medina Corporate Park II. The current plan calls for walking paths behind hers and a neighbor's house. Trustees had said no to this and gazebos. Also the size of the retention pond has been reduced. She reviewed a drawing with the Trustees. She noted Mr. Faciana said the plan could not be changed.

Mrs. Berry noted that retention ponds are regulated by the County, so any size reduction would need the County Engineer's approval. She also said she thought the Trustees had agreed to prohibit walking trails and structures behind her house, but this would need to be researched.

Mr. Pace noted the proposed shelter is out of the deed restriction area.

Mrs. Hannon asked about the trees that have been removed. Mr. Pace said it was his understanding these trees were dead. Mrs. Hannon said they were not.

Mrs. Hannon asked about the "Menard Project". Mr. Pace advised that the Board rejected the rezoning request to change a portion of the property from Residential to C-2 at the meeting of January 21, 2019. There was a PDD Pre-Application Discussion held June 4, 2019 at the Zoning Commission. We have heard nothing officially which would be an application filed for a PDD.

Trustees opined that that Resolution 08-26-2019-1: Execution of Affidavit of Facts Related to Parcel #4 of the Property Known as Akron-Medina Corporate Park, Inc. should not be considered at this meeting because of the questions regarding the walking trails.

SERVICE DEPARTMENT DIRECTOR Mark Novak reported that the chip and seal on State Road is completed, but there is still some berming that needs to be done. Some ditching on Masons Rest Drive and in front of the Church on Stony Hill will be performed in the near future. He is still collecting cost estimates for Dan and Stony Hill Roads.

Mr. Ginley asked that Coddingle Road be checked for high spots that need to be smoothed out before snow plow season.

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FIRE CHIEF James Paulett reported that there were five CPR classes held this month. Dry hydrant testing is in progress and a training program for personnel while completing this task has been instituted. Tours for I Am Boundless, Inc. and a Pinnacle day camp were conducted.

TRUCK REPAIRS/MAINTENANCE: A lot of time, energy and money have recently been spent on vehicle maintenance. Assistant Fire Chief Hylbert is working on a water tank leak on engine 71-1 and Assistant Fire Chief Smith is overseeing the repair of another roll-up door on our newest pumper. Both of these repairs are covered under warranty. Our vehicles are scheduled for annual pump testing at Lafayette fire station on October 1st, and ladder testing at Richfield Fire Department on Sept. 24th.

EMERGENCY REPORTING PRESENTATION: Chief Paulett and Assistant Chief Hylbert presented information for a new fire reporting system, Emergency Reporting (ER). The current software (FireHouse) will no longer be supported by the vendor. ER is owned by the same company we use for EMS reporting and is cloud based. These systems can be interfaced and integrated together. ER also interfaces to NFIRS for State Reporting. Cost for the first year is \$3,495.00 and includes set-up and training. Several County fire departments use this system and they hope to have a list to the Board at the next meeting.

Mr. Pace asked who is responsible for cloud security. Assistant Chief Hylbert said ER. Mr. Pace asked that this be confirmed.

CHICKEN BBQ: The Fire Department Association's annual Chicken BBQ is scheduled for September 21st from 3:00 to 7:00 PM. Cost of a chicken dinner is \$10.00 and pizza \$5.00 and carryout is available.

LOGISTICS COORDINATOR MATTHEW CERN: Logistics Coordinator Matthew Cern is requesting that he be allowed to resign his logistics coordinator position and remain on the Department as a Fire/Medic. Sharon Alexander is helping out for the time being.

A **MOTION** to accept the resignation Matthew Cern as logistics coordinator and remain on the Department as a Fire/Medic, was set forth and moved to be adopted by Mr. Pace, duly seconded by Mrs. Berry.

Voting "aye" thereon: Mrs. Berry, Mr. Pace and Mr. Ginley.

SEXTON: Roberta Gifford was present and reported there has been three cremations and one full burial MTD. In response to a question by Mr. Pace, it was confirmed the old Fairview Cemetery sign would be taken down.

ZONING INSPECTOR: Randal Davis reported eight applications have been taken month to date. Seven violations are currently being pursued. Zoning is checking compliance with variances at 1291 Medina Road to determine if court action is still warranted.

ZONING COMMISSION is scheduled to meet September 10, 2019 at 7:00 PM to discussion of sign regulations.

BOARD OF ZONING APPEALS is scheduled to meet September 11, 2019 at 7:00 PM to consider two Variance requests for 2211 Medina Road, Medina, OH.

RESIGNATION OF ZONING COMMISSIONER DAVID GALBINCEA: An e-mail resignation has been received from Zoning Commissioner David Galbincea effective August 31st.

A **MOTION** to accept the resignation of Zoning Commissioner David Galbincea effective August 31, 2019, was set forth and moved to be adopted by Mr. Ginley, duly seconded by Mr. Pace.

Voting "aye" thereon: Mr. Ginley, Mr. Pace and Mrs. Berry.

SEPTIC REQUEST FOR 850 WILBUR ROAD: Mr. Davis discussed the request of the property owner of 850 Wilbur Road to allow septic discharge into front ditches. The owner of the property called and asked that the Zoning Inspector further review this request as they have contracted Dynamerica to install the new system based on the ditch discharge.

Mr. Davis contacted the Medina County Health Department regarding the Township's approval to allow discharge of new septic systems in this manner and specifically at 850 Wilbur Road.

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He was advised that the new system being proposed is very strictly regulated and designed to ensure that all discharges are code compliant and that safeguards are in place to maintain their initial operation, i.e. inspections every two years, auto shutoff if the system integrity is compromised etc. All neighboring townships allow ditch discharge and that Granger already has numerous systems that currently discharge in this manner without the benefit or requirement to meet the latest standards. It was recommended that the new system be approved by Granger as designed.

Trustees opined that they wished to review these types of requests on a case-by-case basis, but were comfortable approving this request.

A **MOTION** approving the request to allow septic ditch discharge at 850 Wilbur Road, solely at the recommendation of the Health Department, was set forth and moved to be adopted by Mrs. Berry, duly seconded by Mr. Pace.

Voting "aye" thereon: Mr. Pace, Mr. Ginley and Mrs. Berry.

MOTION TO PAY BILLS AS PRESENTED: Being then advised there was sufficient monies to pay bills, purchase orders and blanket certificates duly authorized and signed, requisitions and warrants having been examined were set forth and moved to be adopted for payment as presented by a **MOTION** from Mr. Pace, duly seconded by Mrs. Berry.

Voting "aye" thereon: Mr. Ginley, Mrs. Berry and Mr. Pace.

A listing of Payments (\$157,543.77) and Compensation (\$40,366.45) are detailed within Exhibit A for this meeting.

2020 APPROPRIATIONS: Mr. Baker requested the Department Heads and Trustees have their 2020 Appropriations requests to him by the end of September. An initial discussion of 2020 Appropriations is anticipated at the first meeting in October.

LEVIES CERTIFICATION: Mr. Baker advised that the Fire/EMS renewal levy (1.5 mil) and the Road/Bridge renewal levy (0.5 mil) have been certified and will appear on the November 5th ballot. Neither of these levies will result in increased taxes. Additionally, if the Board has any interest in having a levy on the March 17, 2020 ballot it must be submitted no later than December 18th. Trustees and staff were reminded that the process of placing levies on the ballot is now quite lengthy and, if there is an interest in having anything on the primary ballot the process will need to start in September.

FUNDS TRANSFER: Mr. Baker advised \$300,000.00 was transfer from Westfield Bank to Star Ohio to take advantage of higher interest rates.

COUNTY ENGINEER'S MEETING AND DINNER: The County Engineer's Annual Meeting and Dinner is scheduled for September 19th. Mr. Baker asked who would be attending so a head count may be provided. Mr. Novak and Mr. Pace are planning to attend.

GRANGER TOWNSHIP BICENTENNIAL COMMITTEE is scheduled for September 19th at 7:00 PM. Look for information on the Committee's Facebook page and the Historical Society's website.

LABOR DAY: Offices will be closed September 2nd in observance of Labor Day.

TRUSTEE'S UPCOMING MEETINGS: Monday, September 9th at 7:30 PM and Monday, September 23rd at 4:00 PM.

MOTION TO RECESS: A Motion to recess the meeting at 5:05 PM to answer any press questions before the Executive Session was set forth and moved to be adopted by Mr. Ginley duly seconded by Mr. Pace.

Voting "aye" thereon: Mrs. Berry, Mr. Pace and Mr. Ginley.

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MOTION TO RECONVENE THE MEETING at 5:12 PM was set forth and moved to be adopted by Mr. Ginley duly seconded by Mr. Pace.

Voting "aye" thereon: Mr. Pace, Mrs. Berry and Mr. Ginley.

MOTION TO GO INTO EXECUTIVE SESSION AT 5:12 PM to discuss employment, and any other matters which are required to be kept confidential according to Federal Laws and/or State Statutes was set forth and moved to be adopted by Mr. Ginley duly seconded by Mrs. Berry.

Voting "aye" thereon: Mr. Ginley, Mrs. Berry, and Mr. Pace.

Julie Marie Carr was invited into the meeting at 5:12 PM and left at 5:23 PM. Roberta Gifford was invited into the meeting at 5:23 PM and left at 5:33 PM.

MOTION TO RECONVENE THE REGULAR MEETING AT 6:05 PM was set forth and moved to be adopted by Mr. Ginley duly seconded by Mr. Pace.

Voting "aye" thereon: Mr. Pace, Mr. Ginley and Mrs. Berry.

ACTION TAKEN FROM EXECUTIVE SESSION:

A MOTION to employ JULIE MARIE CARR as Zoning Secretary for Granger Township at \$450.00 per month, effective September 1, 2019 was set forth and moved to be adopted by Mr. Pace, duly seconded by Mr. Ginley.

Voting "aye" thereon: Mrs. Berry, Mr. Pace and Mr. Ginley.

Mr. Baker advised Marsha Reber has agreed to stay on through the end of September as Zoning Secretary to facilitate the transfer of responsibility to a new person. Trustees expressed their appreciation to Mrs. Reber for continuing as Zoning Secretary for another month.

With no further business to discuss a MOTION was set forth and moved for adjournment.

We, the Granger Township Board of Trustees do hereby certify the foregoing Minutes to be a true and correct copy of the proceedings before this Board at its Regular Meeting on Monday, August 26, 2019.

John H. Ginley, Jr., Trustee Chairperson

Teri A. Berry, Trustee Vice Chairperson

Richard L. Pace, Trustee

Donald L. Baker, Fiscal Officer

**EXHIBIT A
MEETING OF
AUGUST 26, 2019
(PAYMENTS)**

GRANGER TOWNSHIP, MEDINA COUNTY

9/3/2019 11:53:58 AM

**Payment Listing
8/26/2019 to 8/27/2019**

UAN v2019.2

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount	Status
533-2019	08/27/2019	08/19/2019	CH	COLUMBIA GAS OF OHIO, INC	\$30.03	0
	Purpose: Natural Gas - Admn.					
534-2019	08/27/2019	08/19/2019	CH	COLUMBIA GAS OF OHIO, INC	\$39.74	0
	Purpose: Natural Gas - Serv.					
535-2019	08/27/2019	08/19/2019	CH	COLUMBIA GAS OF OHIO, INC	\$40.31	0
	Purpose: Natural Gas - Lib.					
536-2019	08/27/2019	08/19/2019	CH	COLUMBIA GAS OF OHIO, INC	\$137.29	0
	Purpose: Natural Gas - FD					
537-2019	08/27/2019	08/19/2019	CH	CARD SERVICE CENTER	\$1,057.13	0
	Purpose: Admn. Cable, Tr. Books,FD Op. Sup.					
538-2019	08/27/2019	08/20/2019	CH	ANTHEM BCBS OH GROUP	\$6,500.19	0
	Purpose: Insurance Premium					
539-2019	08/27/2019	08/22/2019	CH	OHIO EDISON	\$242.88	0
	Purpose: Electricity - Admn.					
540-2019	08/27/2019	08/22/2019	CH	OHIO EDISON	\$116.73	0
	Purpose: Electricity - Serv.					
541-2019	08/27/2019	08/22/2019	CH	OHIO EDISON	\$31.86	0
	Purpose: Electricity - Street Lights					
542-2019	08/27/2019	08/22/2019	CH	OHIO EDISON	\$704.17	0
	Purpose: Electricity - FD					
543-2019	08/26/2019	08/25/2019	CH	TIME WARNER CABLE - NORTHEAST	\$173.96	0
	Purpose: Phone/Cable - Admn.					
544-2019	08/27/2019	08/25/2019	CH	WEX BANK - SHEETZ	\$432.56	0
	Purpose: Fuel					
30472	08/27/2019	08/22/2019	AW	DELTA DENTAL	\$234.54	0
	Purpose: Insurance Premium					
30473	08/27/2019	08/22/2019	AW	GATEWAY TIRE & SERVICE CENTER	\$813.55	0
	Purpose: 2000 Chevy Repairs					
30474	08/27/2019	08/22/2019	AW	SHUTTLE'S APPAREL INC.	\$123.98	0
	Purpose: Clothing for New Firefighters - FD					
30475	08/27/2019	08/22/2019	AW	THE GAZETTE	\$80.50	0
	Purpose: Zoning Legal Ad					
30476	08/27/2019	08/22/2019	AW	MEDINA COUNTY SHERIFF	\$2,452.21	0
	Purpose: July Additional Policing					
30477	08/27/2019	08/22/2019	AW	MEDINA COUNTY SHERIFF	\$133.72	0
	Purpose: Fuel					
30478	08/27/2019	08/22/2019	AW	SILCO FIRE PROTECTION CO.	\$673.75	0
	Purpose: Extinguisher Inspection					
30479	08/27/2019	08/22/2019	AW	JODWAY HEATING & COOLING	\$263.00	0
	Purpose: Air Conditioning Rep. - FD					
30480	08/27/2019	08/22/2019	AW	CRANDALL CO. INC	\$241.90	0
	Purpose: F-550 Battery - Serv.					
30481	08/27/2019	08/22/2019	AW	DAVID F. HERRMANN	\$850.00	0
	Purpose: Ditching/Culvert					
30482	08/27/2019	08/22/2019	AW	STOW COMPUTER	\$204.95	0
	Purpose: FD Service					
30483	08/27/2019	08/22/2019	AW	C.MARTIN TRUCKING	\$75.94	0
	Purpose: Trash Pick-Up -FD					
30484	08/27/2019	08/22/2019	AW	VISION SERVICE PLAN - (OH)	\$84.95	0
	Purpose: Insurance Premium					
30485	08/27/2019	08/22/2019	AW	NORTH COAST TIRE CO., INC.	\$8,009.30	0
	Purpose: Tires/Repairs - FD					
30486	08/27/2019	08/22/2019	AW	STOW COMPUTER	\$618.00	0
	Purpose: Laptop - FD					
30487	08/27/2019	08/26/2019	AW	MELWAY PAVING CO., INC.	\$133,176.63	0
	Purpose: 2019 Road Work					
Total Payments:					\$157,543.77	
Total Conversion Vouchers:					\$0.00	
Total Less Conversion Vouchers:					\$157,543.77	

Type: AM - Accounting Manual Warrant, AW - Accounting Warrant, IM - Investment Manual Warrant, IW - Investment Warrant, PM -

**EXHIBIT A
MEETING OF
AUGUST 26, 2019
(COMPENSATION)**

GRANGER TOWNSHIP, MEDINA COUNTY
Payment Listing
8/27/2019 to 8/27/2019

9/3/2019 11:56:19 AM
UAN v2019.2

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount	Status
483-2019	08/27/2019	08/13/2019	EP	RAYMOND H ALLEN	\$863.80	O
484-2019	08/27/2019	08/13/2019	EP	DONALD L. BAKER	\$1,597.38	O
485-2019	08/27/2019	08/13/2019	EP	BENJAMIN BASTA	\$928.72	O
486-2019	08/27/2019	08/13/2019	EP	CLIFFORD BENDER	\$351.14	O
487-2019	08/27/2019	08/13/2019	EP	SHANE W. BERGER	\$710.99	O
488-2019	08/27/2019	08/13/2019	EP	TERI A. BERRY	\$979.75	O
489-2019	08/27/2019	08/13/2019	EP	MATTHEW CERN	\$794.72	O
490-2019	08/27/2019	08/13/2019	EP	RANDAL DAVIS	\$782.32	O
491-2019	08/27/2019	08/13/2019	EP	KIMBERLY A FILIP	\$319.85	O
492-2019	08/27/2019	08/13/2019	EP	ROBERTA D. GIFFORD	\$175.78	O
494-2019	08/27/2019	08/13/2019	EP	ROBERT E GILLESPIE	\$718.73	O
495-2019	08/27/2019	08/13/2019	EP	JOHN H. GINLEY JR.	\$910.60	O
496-2019	08/27/2019	08/13/2019	EP	SCOTT HANTZ	\$1,299.98	O
497-2019	08/27/2019	08/13/2019	EP	KEVIN M HYLBERT	\$1,470.21	O
498-2019	08/27/2019	08/13/2019	EP	WALTER L. ILLINGWORTH	\$685.29	O
499-2019	08/27/2019	08/13/2019	EP	ANDREW JONES	\$514.64	O
500-2019	08/27/2019	08/13/2019	EP	STEVEN R KAMP	\$1,187.54	O
501-2019	08/27/2019	08/13/2019	EP	CAROL L. KIEL	\$215.76	O
502-2019	08/27/2019	08/13/2019	EP	STEVEN KORMUSHOFF	\$541.26	O
503-2019	08/27/2019	08/13/2019	EP	JASON LAVELLE	\$1,544.55	O
505-2019	08/27/2019	08/13/2019	EP	ANTHONY LEWICKI	\$622.76	O
506-2019	08/27/2019	08/13/2019	EP	MATTHEW M. LOVELL	\$107.97	O
507-2019	08/27/2019	08/13/2019	EP	MICHAEL P. MARUNA	\$418.19	O
508-2019	08/27/2019	08/13/2019	EP	JAMES D MONTER	\$187.16	O
509-2019	08/27/2019	08/13/2019	EP	MARCUS MOORE JR.	\$0.00	O
510-2019	08/27/2019	08/13/2019	EP	NICHOLAS MOORE	\$1,033.58	O
511-2019	08/27/2019	08/13/2019	EP	MARK A NOVAK	\$1,237.42	O
512-2019	08/27/2019	08/13/2019	EP	KEITH A O'BRIEN	\$717.81	O
513-2019	08/27/2019	08/13/2019	EP	RICHARD L. PACE	\$510.60	O
514-2019	08/27/2019	08/13/2019	EP	JAMES PAULETT	\$2,049.00	O
516-2019	08/27/2019	08/13/2019	EP	GEORGE PREBONICK	\$91.08	O
517-2019	08/27/2019	08/13/2019	EP	MATTHEW PREBONICK	\$85.38	O
518-2019	08/27/2019	08/13/2019	EP	MARSHA REBER	\$716.65	O
519-2019	08/27/2019	08/13/2019	EP	JOHN ROCCO	\$522.23	O
520-2019	08/27/2019	08/13/2019	EP	DENNIS E RUSSELL	\$27.07	O
521-2019	08/27/2019	08/13/2019	EP	KENNETH D SCHABITZER	\$125.35	O
522-2019	08/27/2019	08/13/2019	EP	KIRK SCHAREIN	\$702.62	O
523-2019	08/27/2019	08/13/2019	EP	CALEB J. SCHUSTER	\$901.83	O
524-2019	08/27/2019	08/13/2019	EP	MATTHEW SINOPOLI	\$82.90	O
525-2019	08/27/2019	08/13/2019	EP	ROBERT M SMITH	\$1,523.91	O
526-2019	08/27/2019	08/13/2019	EP	JOHNATHON G. TIBBS	\$1,171.85	O
527-2019	08/27/2019	08/13/2019	EP	DANIEL ZARKOVACKI	\$28.46	O
529-2019	08/27/2019	08/13/2019	EW	US TREASURY	\$5,826.27	O
530-2019	08/27/2019	08/13/2019	EW	TREASURER OF STATE	\$525.66	O
531-2019	08/27/2019	08/13/2019	EW	OHIO SCHOOL DISTRICT INCOME	\$6.67	O
532-2019	08/27/2019	08/13/2019	EW	PUBLIC EMPLOYEES RETIREMENT SYSTE	\$3,070.38	O
30470	08/27/2019	08/13/2019	PR	NEAL G. SYLVESTER	\$880.64	O
30471	08/27/2019	08/13/2019	WH	OFFICE OF THE CHAPTER 13 TRUSTEE	\$600.00	O
Total Payments:					\$40,366.45	
Total Conversion Vouchers:					\$0.00	
Total Less Conversion Vouchers:					\$40,366.45	

Type: AM - Accounting Manual Warrant, AW - Accounting Warrant, IM - Investment Manual Warrant, IW - Investment Warrant, PM - Payroll Manual Warrant, PR - Payroll Warrant, RW - Reduction of Receipt Warrant, SW - Skipped Warrant, WH - Withholding Warrant, WM - Withholding Manual, WS - Special Warrant, CH - Electronic Payment Advice, IL - Investment Loss, EP - Payroll EFT Voucher, CV - Payroll Conversion Voucher, SV - Payroll Special Voucher, EW - Withholding Voucher, POS ADJ - Positive Adjustment, NEG ADJ - Negative Adjustment, POS REAL - Positive Reallocation, NEG REAL - Negative Reallocation

Status: O - Outstanding, C - Cleared, V - Voided, B - Batch

* Asterisked amounts are not included in report totals. These transactions occurred outside the reported date range but are listed for reference.