

REGULAR RECORD OF PROCEEDINGS  
Minutes of Meeting

BEAR GRAPHICS 800-325-8094 FORM NO. 10148

June 10,

19  
20

Held

The Granger Township Board of Trustees met in Regular Session on Monday, June 10, 2019, 7:30 PM, at the Granger Township Administration Building, 3717 Ridge Rd., Medina. Present were Trustees: John H. Ginley, Jr., Chair and Teri A. Berry and Richard L. Pace and Fiscal Officer Donald L. Baker.

**PLEDGE OF ALLEGIANCE:** The meeting was opened at 7:30 PM with the Pledge of Allegiance by Trustee John H. Ginley, Jr.

**MINUTES:** The Minutes of the Regular Meetings of May 13<sup>th</sup> and May 28<sup>th</sup> and the Special Meeting of May 6<sup>th</sup> were approved and the reading of same dispensed with by a **MOTION** set forth and moved to be adopted by Mr. Ginley, duly seconded by Mr. Pace.

Voting "aye" thereon: Mr. Pace, Mr. Ginley and Mrs. Berry.

**MEDINA COUNTY AUDITOR'S OFFICE REPRESENTATIVE:** Chris Szelag announced the County Auditor will have representatives in the field checking on new construction and Agricultural Use compliance.

**SERVICE DEPARTMENT DIRECTOR:** Mark Novak advised that additional repairs were required on the F-550 truck. The Berming machine is now being put on that truck and berming will commence next week. Other road patching and mowing is being done as weather permits.

**2019 ROAD WORK:** Mr. Baker advised the contract with Melway Paving Company, Inc for the 2019 Road Work has been reviewed by the County Prosecutor's Office and forwarded to us for execution. The plan includes the Motor Pave of State Road (from Granger Road to SR 18) (1.42 miles) (\$181,474.97) and Chip and Seal of Coddingle Road (from Granger Road to Dunsha Road) (1.91 miles) (\$106,085.85). The total cost for all of these roads was \$287,560.82.

A **MOTION** to enter into a contract with Melway Paving Company, Inc. for the 2019 Road Work in the amount of \$287,560.83 was set forth and moved to be adopted by Mrs. Berry duly seconded by Mr. Ginley.

Voting "aye" thereon: Mrs. Berry, Mr. Pace and Mr. Ginley.

Trustees then executed the contracts.

Mrs. Berry asked if we have heard anything from Melway about scheduling our work. No dates have been forthcoming.

**FIRE CHIEF:** Chief Jim Paulett advised there had been eight fire, twenty-one EMS and three fire/EMS calls during May. Granger Fire Department received \$3,375.00 from the 2018 State Fire Marshal's training reimbursement grant. Fire hydrant inspections are currently underway throughout the township.

**LOGISTICS COORDINATOR JOB DESCRIPTION:** Chief Paulett requested approval of the Logistics Coordinator Job Description (copy in File) and to establish the position within the Fire Department with a monthly stipend of \$50.00.

A **MOTION** to approve the Logistics Coordinator Job Description as presented and to establish the position within the Fire Department with a monthly stipend of \$50.00, was set forth and moved to be adopted by Mr. Ginley, duly seconded by Mrs. Berry.

Voting "aye" thereon: Mr. Pace, Mrs. Berry and Mr. Ginley.

An Executive Session was requested.

**FIRE DEPARTMENT SECURITY SYSTEM:** Mr. Ginley presented proposal information from Securitec for video surveillance system at the Fire Station. Resident **Nancy Bloom** asked if there had been problems that warrant this expense. Mr. Ginley replied there had been some minor problems and the system would be useful since the State has mandated the Fire Station as a safe drop-off location.

The board requested Mr. Ginley attempt to get additional quotes for this project. Mrs. Bloom suggested FBN. This is the security company she uses at home. Mr. Ginley said he would also get quotes for a fire alarm system at the Fire Station.

**SEXTON:** Roberta Gifford was present and reported there was one cremation burial and one foundation approved in May.

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**CEMETERY REPAIRS AND CLEANING:** Information including a cost estimate from Pinnacle Monument Leveling & Restoration was previously provided to the Trustees. One of their representatives met with Mark Novak at Fairview Cemetery to look at which monuments need to be leveled. The monuments in question are the larger ones that are no longer allowed that our Service Department isn't able to move. The estimate also includes cleaning the old white sandstone monuments. The Township would be required to provide the gravel to be used in this project at an additional cost of \$200.00 to \$300.00. After this wet spring, we are finding several monuments are leaning and at some point if nothing is done some of these are going to topple.

Mr. Pace asked how much was appropriated for this type of activity. Mr. Baker said we typically appropriate \$1,000.00 for repairs and maintenance every year, but typically spend very little, if any, of this appropriation. Mr. Pace then asked about the Cemetery Fund Balance to which Mr. Baker responded it was \$86,825.30. Mr. Pace noted some of these monies have been earmarked for cemetery expansion.

Trustees opined they were in favor of leveling monuments that needed it, but that we should forgo the cleaning at this time. We should choose which monuments need to be leveled.

A **MOTION** to approve the use Pinnacle Monument Leveling & Restoration at a cost of \$4,875.00 for monument leveling, was set forth and moved to be adopted by Mr. Ginley, duly seconded by Mrs. Berry.

Voting "aye" thereon: Mrs. Berry, Mr. Pace and Mr. Ginley.

Mrs. Gifford advised she would get a W-9 for this vendor.

**ASSISTANT ZONING INSPECTOR:** Kirk Scharein presented the Zoning Department's June report. There are seven active violations and twelve applications were processed during the month. Twenty-eight phone calls were received.

**BOARD OF ZONING APPEALS** will not meet in June.

**ZONING COMMISSION** is scheduled to meet July 9, 2019 at 7:30 PM to continue sign discussions.

Mr. Pace asked the status of securing Medina Planning Commission Director Rob Henwood for a meeting with the Zoning Commission regarding sign regulations. Mr. Scharein was unaware of the status of this request.

**TAX LEVY RENEWAL:** Mr. Baker advised we are in receipt of the resolutions, prepared by Assistant Prosecutor Brian Richter, required to place the Fire Levy (1.5 mills) the Road Levy (0.50 mills) renewals on the November 5<sup>th</sup> ballot.

**RESOLUTION NO. 06-10-2019-1: A RESOLUTION TO PROCEED WITH THE SUBMISSION OF THE QUESTION OF LEVYING A RENEWAL TAX IN EXCESS OF THE TEN-MILL LIMITATION FOR THE PURPOSE OF PROVIDING AND MAINTAINING FIRE APPARATUS, APPLIANCES, BUILDINGS, OR SITES THEREFOR, OR SOURCES OF WATER SUPPLY AND MATERIALS THEREFOR, OR THE ESTABLISHMENT AND MAINTENANCE OF LINES OF FIRE ALARM TELEGRAPH, OR THE PAYMENT OF PERMANENT, PART-TIME, OR VOLUNTEER FIREFIGHTERS OR FIREFIGHTING COMPANIES TO OPERATE THE SAME, INCLUDING THE PAYMENT OF THE FIREFIGHTER EMPLOYER'S CONTRIBUTION REQUIRED UNDER SECTION 145.48 OR 742.34 OF THE REVISED CODE, OR TO PURCHASE AMBULANCE EQUIPMENT, OR THE PROVISION OF AMBULANCE, PARAMEDIC, OR OTHER EMERGENCY MEDICAL SERVICES OPERATED BY A FIRE DEPARTMENT OR FIREFIGHTING COMPANY, IN GRANGER TOWNSHIP, MEDINA COUNTY, OHIO, PURSUANT TO SECTIONS 5705.19(I), 5705.191, 5705.25 AND 5705.26 OF THE REVISED CODE, TO BE PLACED ON THE BALLOT AT THE GENERAL ELECTION ON NOVEMBER 5, 2019.**

(The full Resolution may be found in the Resolution File.)

Mr. Pace set forth and moved the Resolution to be adopted. Mr. Ginley seconded the Resolution.

Roll call resulted thusly: Mr. Ginley, Mrs. Berry, aye and Mr. Pace, aye.

**RESOLUTION NO. 06-10-2019-2: A RESOLUTION TO PROCEED WITH THE SUBMISSION OF THE QUESTION OF LEVYING A RENEWAL TAX IN EXCESS OF THE TEN-MILL LIMITATION FOR THE PURPOSE OF THE GENERAL CONSTRUCTION, RECONSTRUCTION, RESURFACING, MAINTENANCE AND REPAIR OF STREETS, ROADS, AND BRIDGES IN GRANGER TOWNSHIP, MEDINA COUNTY, OHIO, PURSUANT TO SECTIONS 5705.19(G), 5705.191, 5705.25 AND 5705.26 OF THE REVISED CODE, TO BE PLACED ON THE BALLOT AT THE ELECTION ON NOVEMBER 5, 2019.** (The full Resolution may be found in the Resolution File.)

Mr. Ginley set forth and moved the Resolution to be adopted. Mrs. Berry seconded the Resolution.

Roll call resulted thusly: Mr. Ginley, Mrs. Berry, aye and Mr. Pace, aye.

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**MOTION TO APPROVE SUPPLEMENTAL APPROPRIATIONS:** A MOTION to approve the following Supplemental Appropriations was set forth and moved to be adopted by Mr. Pace, duly seconded by Mr. Ginley.

\$300.00 to	1000-110-352-0000	from	1000-110-323-0000
\$26,844.00 to	2191-760-740-0000	from	2191-760-750-0000

Voting "aye" thereon: Mr. Pace, Mr. Ginley and Mrs. Berry.

**FINANCIAL REPORT:** Mr. Baker reported as of May 31, 2019 cash on hand was \$4,088,558.82. Expenditures for May were \$71,136.37 and receipts \$96,498.19. Ending fund balances were as follows: General \$1,968,315.01, MVL \$53,720.97, Gasoline Tax \$235,101.46, Road and Bridge \$293,706.71, Cemetery \$86,825.30, Fire Levy \$699,369.75, Road Levy \$313,364.88, Perm. MVL \$94,757.62, Ambulance \$280,604.16, and Fire Fund \$62,792.96 and Public Works Commission Project \$0.00.

**MOTION TO PAY BILLS AS PRESENTED:** Being then advised there was sufficient monies to pay bills, purchase orders and blanket certificates duly authorized and signed, requisitions and warrants having been examined were set forth and moved to be adopted for payment as presented by a MOTION from Mrs. Berry, duly seconded by Mr. Pace.

Voting "aye" thereon: Mr. Ginley, Mrs. Berry and Mr. Pace.

A listing of payments (\$11,281.33) is detailed within Exhibit A for this meeting.

**RECREATION ASSOCIATION OF HIGHLAND REQUEST:** A request has been received from the Recreation Association of Highland ("Association") to place a shed near the baseball field. A job box had been kept there, but was stolen. They would like to keep lawn tractors and drag screens in the shed.

A letter agreement will be composed by Mr. Baker granting this request with the understanding the Association will work with the Service Department to determine the initial placement of the shed, the Township may at any time request the shed be relocated or removed, the Association will have all liability and neither the shed nor its contents will be covered by the Township's insurance and the Association will provide a certificate of liability insurance naming the Township as beneficiary.

**DRAFT HISTORICAL SOCIETY LEASE AGREEMENT:** Mr. Baker advised that a draft Historical Society lease agreement has been received from Assistant County Prosecutor Brain Richter. It has been distributed to the Board and Historical Society for review and comment.

**MEMORIAL DAY REVIEW:** Generally, positive comments were received regarding this year's ceremony. Some people to the east and west of the center reported they had problems hearing the speakers. Mrs. Gifford reported she has addressed the problem with flag placements. Mr. Baker noted a Girl Scout troop had been present and contact information was obtained from them for next year.

Mrs. Berry advised the roses distributed to Veterans were due in large part to a grant she obtained. Should we continue this practice in the future, even if a grant is not available? Everyone in attendance thought this should be continued.

**BICENTENNIAL COMMITTEE MEETING** is June 20<sup>th</sup> at 7:00 PM.

**TRUSTEE'S UPCOMING MEETINGS:** Monday, June 24<sup>th</sup> at 4:00 PM, Monday July 8<sup>th</sup> at 7:30 PM and Monday, July 22<sup>nd</sup> at 4:00 PM.

**MOTION TO RECESS:** A Motion to recess the meeting at 8:00 PM to answer any press questions before the Executive Session was set forth and moved to be adopted by Mr. Ginley duly seconded by Mr. Pace.

Voting "aye" thereon: Mr. Pace, Mrs. Berry and Mr. Ginley.

**MOTION TO RECONVENE THE MEETING** at 8:15 PM was set forth and moved to be adopted by Mr. Ginley duly seconded by Mr. Pace.

Voting "aye" thereon: Mr. Ginley, Mrs. Berry and Mr. Pace.

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**MOTION TO GO INTO EXECUTIVE SESSION AT 8:15 PM** to discuss appointment, employment, compensation, discipline, dismissal and any other matters which are required to be kept confidential according to Federal Laws and/or State Statutes was set forth and moved to be adopted by Mr. Ginley duly seconded by Mr. Pace.

Voting "aye" thereon: Mrs. Berry, Mr. Ginley, and Mr. Pace.

Chief Paulett, Assistant Chief Hylbert and Deputy Pries were invited into the meeting.

**MOTION TO RECONVENE THE REGULAR MEETING AT 8:30 PM** was set forth and moved to be adopted by Mr. Ginley duly seconded by Mrs. Berry.

Voting "aye" thereon: Mr. Ginley, Mr. Pace and Mrs. Berry.

**ACTION TAKEN FROM EXECUTIVE SESSION:**

**TERMINATION OF PROBATIONARY FIREFIGHTER DAVID WILLIAMS:** Chief Paulett requested Trustee approval to terminate Probationary Firefighter David Williams.

A **MOTION** to terminate Probationary Firefighter David Williams was set forth and moved to be adopted by Mrs. Berry, duly seconded by Mr. Pace.

Voting "aye" thereon: Mr. Pace, Mrs. Berry, and Mr. Ginley.

**NONEXECUTIVE SESSION ITEMS:** Chief Paulett discussed the possibility of sending three Medina County Sheriff Deputies to a thirty-six hour Fire Class. The cost would be under \$2,000.00 and they would use our turnout gear. Deputy Pries was requested to gage the Sheriff's interest in having the deputies attend.

Deputy Pries advised the Bike Patrol is now operating in Granger Township. It is his belief that this will enhance community relationships.


He also reported there has been some trespassing issues at the Granger Condo's, specifically around Granger Lake.


Chief Paulett requested the Board consider seeking additional levy monies to improve staffing and funding for the next three to five years. He would like to initiate night time coverage. Mr. Pace commented that the on-call program was working very well. The chief concurred. Mrs. Berry asked for a comparison of call coverage since the program was started.

Mr. Ginley advised Deputy Pries would like to meet with the Trustees to discuss the additional policing program. He would like to know what is working and if there are any changes they would like to see.


With no further business to discuss a **MOTION** was set forth and moved for adjournment.

We, the Granger Township Board of Trustees do hereby certify the foregoing Minutes to be a true and correct copy of the proceedings before this Board at its Regular Meeting on Monday, June 10, 2019.

  
John H. Ginley, Jr., Trustee Chairperson

  
Teri A. Berry, Trustee Vice Chairperson

  
Richard L. Pace, Trustee

  
Donald L. Baker, Fiscal Officer

**EXHIBIT A  
MEETING OF  
JUNE 10, 2019  
(PAYMENTS)**

GRANGER TOWNSHIP, MEDINA COUNTY  
**Payment Listing**  
June 2019

7/8/2019 9:45:32 AM  
UAN v2019.2

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount	Status
337-2019	06/11/2019	06/04/2019	CH	JOHN DEERE FINANCIAL	\$586.34	C
	Purpose: Fuel - FD					
338-2019	06/11/2019	06/04/2019	CH	TIME WARNER CABLE - NORTHEAST	\$256.29	C
	Purpose: Cable/Phone - FD					
30358	06/11/2019	06/08/2019	AW	BOUND TREE MEDICAL, LLC	\$692.39	C
	Purpose: Portable Sunction Unit - FD					
30359	06/11/2019	06/08/2019	AW	COPIER CONSULTANTS, INC	\$266.20	C
	Purpose: Contract Renewal - FD					
30360	06/11/2019	06/08/2019	AW	CT CONSULTANTS, INC	\$2,197.52	C
	Purpose: Zoning Consulting					
30361	06/11/2019	06/08/2019	AW	DONALD L. BAKER	\$23.20	C
	Purpose: May Mileage					
30362	06/11/2019	06/08/2019	AW	INTEGRITY VERIFICATIONS, INC.	\$80.00	C
	Purpose: Background Checks - FD					
30363	06/11/2019	06/08/2019	AW	KEVIN HYLBERT	\$200.00	C
	Purpose: Reimburse for Fireworks Sem. - FD					
30364	06/11/2019	06/08/2019	AW	KIRK SCHAREIN	\$66.59	C
	Purpose: Mileage/Postage					
30365	06/11/2019	06/08/2019	AW	MEDINA CO. SANITARY ENGINEER	\$491.20	C
	Purpose: Water					
30366	06/11/2019	06/08/2019	AW	PARRISH - McINTYRE TIRE CO.	\$18.74	C
	Purpose: Flat Repair - FD					
30367	06/11/2019	06/08/2019	AW	RANDAL DAVIS	\$6.85	C
	Purpose: Postage Reimbursement					
30368	06/11/2019	06/08/2019	AW	RUSTIC RIDGE LAWN SERVICE	\$3,565.00	C
	Purpose: Mowing					
30369	06/11/2019	06/08/2019	AW	STAPLES ADVANTAGE	\$244.99	C
	Purpose: Toner					
30370	06/11/2019	06/08/2019	AW	STONEWALL UNIFORM CORP	\$89.00	C
	Purpose: Berger/Williams Shirts - FD					
30371	06/11/2019	06/08/2019	AW	WATERWAYS OF SOUTHWEST PA, LLC	\$1,952.50	C
	Purpose: 2019 Hose Testing - FD					
30372	06/11/2019	06/10/2019	AW	MONTROSE FORD	\$544.52	C
	Purpose: F-550 Repairs - Serv.					
Total Payments:					\$11,281.33	
Total Conversion Vouchers:					\$0.00	
Total Less Conversion Vouchers:					\$11,281.33	

Type: AM - Accounting Manual Warrant, AW - Accounting Warrant, IM - Investment Manual Warrant, IW - Investment Warrant, PM - Payroll Manual Warrant, PR - Payroll Warrant, RW - Reduction of Receipt Warrant, SW - Skipped Warrant, WH - Withholding Warrant, WM - Withholding Manual, WS - Special Warrant, CH - Electronic Payment Advice, IL - Investment Loss, EP - Payroll EFT Voucher, CV - Payroll Conversion Voucher, SV - Payroll Special Voucher, EW - Withholding Voucher, POS ADJ - Positive Adjustment, NEG ADJ - Negative Adjustment, POS REAL - Positive Reallocation, NEG REAL - Negative Reallocation

Status: O - Outstanding, C - Cleared, V - Voided, B - Batch

\* Asterisked amounts are not included in report totals. These transactions occurred outside the reported date range but are listed for reference.